

**Minutes of the SFUFA Executive Meeting**  
**Held June 25, 2020**  
**Via Zoom**  
**12:30 – 1:30 (followed by the consult to 3 pm)**

**In attendance:**

Sherryl Bisgrove (Biological Sciences)  
Genevieve Fuji Johnson (Political Science)  
Dan Laitsch (Education)  
Steeve Mongrain (Economics)  
Suzanne Norman (Publishing)  
Janice Regan (Computing Science)  
Mike Sjoerdsma (Engineering Science), Chair  
Alexandra Wieland (Archives)  
Brian Green (Executive Director)  
Melanie Lam (Minutes)  
Jennifer Scott (Member Services)

**Regrets:**

Kumari Beck, Education

**1. Approval of Agenda.**

Approved as circulated with no additions.

**Moved:** Sherryl Bisgrove/Alexandra Wieland

**Carried.**

**2. Approval of minutes of June 11, 2020.**

Approved with one amendment (date change in header).

**Moved:** Alexandra Wieland/Sherryl Bisgrove

**Carried.**

**3. Business Arising**

Course syllabi: The information circulated by CEE and the Deans Offices regarding course syllabi for the fall semester are in some cases inconsistent. It should be upto the Instructor to decide what's appropriate for the remote delivery of a course and SFU should be working with faculty to develop the appropriate language. It appears that in some cases departments are suggesting language and giving guidance to faculty and in other cases it is being imposed on faculty. SFUFA will be seeking clarification from SFU on this item at the consult meeting.

**4. Consultation items**

- I. Exam scheduling: SFUFA notes that exam scheduling practices are changing, and schedules will no longer be made until mid-term. We would like to hear about the rationale for this decision, and what plans are in place for roll-out of the new system, including management of student response. Sherryl Bisgrove volunteered to speak to this item.
- II. CEE: SFUFA would like to discuss possible ways to improve the clarity and consistency of communications from the CEE, as members have found that the advice of CEE staff differs from

the advice presented in email communications, particularly as regards what technologies and other resources are best to use in remote course delivery. Two particular suggestions have come up: the restoration of embedded Faculty liaisons, whose absence is being felt widely; development of a reference guide to available technologies indicating cost, ease of use, pros and cons etc. Suzanne Norman volunteered to speak to this item.

- III. Library: SFUFA would like an update on any plans for reopening of/ physical access to the Library. Dan Laitsch volunteered to speak to this item.

Ancillary Services: SFUFA would also be interested to hear about plans for re-opening of other campus services - the bookstore, the pub, health and counseling. Steeve Mongrain volunteered to speak to this item

**5. Other business:**

- I. Black Lives Matter donation: Melanie noted she would send a list of agencies that SFUFA can donate to and circulate it to the executive.
- II. Brian noted he would give the executive an update on bargaining if there is no progress at today's session.
- III. Reminder: Social event at Kumari's is on July 7<sup>th</sup>.

The meeting ended at 1.01 pm.