

**MINUTES**  
**SFUFA ANNUAL GENERAL MEETING**  
**Tuesday April 21, 2015**  
**2:00 – 4:00 pm**  
**Burnaby: Halpern 126**  
**(Via videoconference) - Surrey: 3595 - Vancouver: HC 2250**

33 members were present (3 in Vancouver; 2 in Surrey)

1. Approval of the agenda.  
**MOVED by R. Day/N. Abramson** **Carried.**
  
2. Approval of the 2014 AGM minutes.  
**MOVED by C. Graebner/R. Day** **Carried.**
  
3. Business Arising.  
There was no business arising from the minutes.
  
4. Approval of the Auditor's financial report for the 2013/2014 fiscal year.  
**MOVED by R. Day/H. Pabel** **Carried.**
  
5. 2014/2015 Budget (for information only).  
D. Broun, Treasurer, reviewed the Budget and noted the following:
  - Staff salaries have increased to reflect step increases and benefits upgrade for 1 staff member.
  - CAUT and CUFA dues have both increased due to an increase in members and an increase in per capita rate (CUFA).
  - Donations have increased to \$2000 from \$1000. SFUFA donates \$1000 annually to the CAUT academic freedom fund and the increase will allow the Executive to consider support to other groups as well.
  - Dues income has been forecasted at \$800,000.00 based on October 2014 figures from Academic Relations.
  - The legal fees line item was bumped up to \$60,000 from 40,000 last year but remains the same this year. It was noted that the biggest expense to risk would be a lengthy arbitration process and it was noted that SFUFA has sufficient funds to cover that. As at the last audit, the legal reserve fund is at a healthy \$275,000.
  - Member events expenses stay the same at \$15,000 and the increase in membership engagement and outreach events has been well received by members.

- Expenses for this fiscal year is projected at \$775,550 with a projected surplus of \$24,500.
- Reserve balances:
  - General reserve = \$519,000
  - Sick Leave reserve = \$60,000
  - Study Leave reserve = \$49,000
  - Equipment reserve = \$7,900
  - PDR accrual for 3 staff members = \$7,968
- David noted that this information including fund descriptions and balances are posted on the website for members to review.
- The Executive approved the Budget in October at the beginning of the 2014/2015 fiscal year and is presented to members today for information purposes only.

6. Appointment of the Auditor.

**MOTION:** That Richard Marsh from Marsh & Marsh Inc. be re-appointed as auditor of the Association for the term October 1, 2014 – September 30, 2015.

**MOVED** by C. Graebner/R. Hackett

**Carried.**

7. 2015 – 2016 Executive election results.

- Julian welcomed the following newly elected Directors to the Executive starting September 1, 2015:
  - Dan Laitsch, President Elect for a 3-year term
  - Paul Hebbard, Director Librarians and Archivists
  - Ronda Arab, Director
  - Michael Sjoerdsma, Director
  - Russell Day who returns as Director, Teaching Appointments
- The following Directors are continuing: Julian Christians (Past President), Neil Abramson (President), Glenn Chapman, Carolyn Lesjak, Krishna Pendakur and Rochelle Tucker.
- Directors leaving the Executive are David Broun (Treasurer), Holly Hendrigan (Librarians & Archivists rep) and Carl Schwarz.