

**Minutes of the SFUFA Executive Meeting**  
**Held April 10, 2014**  
**Irmacs Boardroom**  
**8:30 – 10:00 am**  
**Followed by AGM/Spring GM**

**In attendance:**

Neil Abramson, Chair & President (Business)  
Glenn Chapman (Engineering Science)  
Natalia Gajdamaschko (Education)  
Holly Hendrigan (Library)  
Julian Christians (Biology)  
David Broun (Physics)  
Maureen Fizzell (Business)  
Russell Day (Psychology)  
C. Schwarz (Stats and Actuarial Science)  
Maite Taboada (Linguistics)  
Brian Green, Executive Director  
Jennifer Scott, Membership Services Officer  
Melanie Lam (EA/recorder)

**Regrets:**

Krishna Pendakur (Economics)

**1. Approval of Agenda**

Approved as circulated.

Moved: N. Gajdamaschko/R. Day

Carried.

**2. Approval of Minutes of March 20<sup>th</sup>.**

Approved with one amendment to Presidents Report (carbon-neutral program).

Moved: C. Schwarz/H. Hendrigan

Carried.

**3. Business Arising – none to report.**

**4. Presidents Report**

- Teaching and Course Evaluation Project (TCEP) - SCUTL has passed a motion to endorse the recommendations in the final report of the TECP project. A committee is being struck to develop guidelines and the plan is to roll it out in 2015 as a pilot project by finding a single faculty/department to volunteer.

- Retirement Survey – Bob Hackett has volunteered to work on this initiative.
- The VP Academic is open to the idea of job sharing in theory. Two concerns are office space and voting rights for those who are part time.
- Educational Goals – The Senate has approved educational goals for faculty members, which will include LOA and the plan is to roll it out over a 7- year period. It was noted that the assessment process is linked with the faculty external review cycle. Departments will need to define their educational goals, collect and analyze data and come up with an action plan, which would include identifying gaps and student achievements. If needed, the curriculum would be revised to address gaps that may exist. The VPA office will be collaborating with departments and offering them financial help and training. TLC has also been identified as a major support/resource for the project.

#### **5. Executive Director report**

- Certification update: 599 signed cards have been collected from members to date and more are expected to be dropped off at the AGM today. Brian noted he would have more information about the timeline etc. after his meeting with legal counsel tomorrow. The SFUFA office has received a list of documents including a current members list, which needs to be submitted to the lawyer who will be forwarding the package to the LRB by April 24<sup>th</sup>. One of the tasks for the LRB would be to review the membership list and determine which cards are eligible. It was noted that if a hearing is to be scheduled, it would most likely happen in early May and SFUFA has 4 months following that to come up with an initial contract. It is not clear if the current bargaining committee will be the group who works on the first contract or if a new committee will be struck. Brian will seek clarification from SFUFA legal counsel Alan Black, about this tomorrow.
- The bargaining committee will be meeting with Jeff McKeil from CAUT tomorrow morning at 9.30 am.
- The Executive recommended that newly elected Executive members be encouraged to attend Executive/Certification meetings starting in June rather than in September.
- AGM – Catherine Murray had a scheduling conflict and will not be attending the AGM to present an Equity report to the membership. Instead, Anke Kessler will be available to give a brief overview of where they are at and to answer questions from members.
- A draft of the post-55 pamphlet was circulated to the Executive for review and a luncheon is being planned for those over 55 sometime soon. Brian noted that Bob Hackett has volunteered to work on this initiative.

**6. Items for Consultation – April 17th**

- i. Duplication of courses  
SFUFA has noticed an increasing problem of departments offering courses that replicate content covered elsewhere; there appears to be less monitoring of this issue.
- ii. Medical notes from students  
SFUFA would like to discuss the management of student medical notes; as class sizes have increased, this becomes increasingly difficult for faculty to manage. SFUFA would like to discuss the options for a centralized approach; there are also concerns about liability for privacy of records under the current system.
- iii. Faculty job sharing  
N. Abramson discussed this issue with J. Driver at a recent meeting, and SFUFA would like to put this on the agenda for broader consideration.
- iv. First Nations Studies  
It was reported at Senate that in FNST some courses require a meeting with the instructor in advance of enrollment; SFUFA understood there may be good reasons for such a policy, but want to ensure there is adequate protection for faculty members should a student be declined entrance.
- v. Other items : Raise under business arising: (a) Maintenance report on education building (b) Teaching Professor guidelines – SFUFA would like to hear how development of departmental criteria is progressing (c) Computer security follow up.

**11. Other Business**

- C. Schwarz - Negotiations between SFU and UBCFA began formally on April 7 & 8; UNBC is gearing up for their first round of bargaining since certifying; UVIC has drafted their first contract since certifying and will be presenting it to their Board for approval shortly. The Ministry of Advanced Education budget letter has not yet been published. The bargaining advisory committee has had one meeting in March.
- Campus Security and Emergency Services is moving to the Discovery I building. It was noted that SFUFA raised the issue about the lack of security for faculty located at this building, at a recent Consult meeting.
- J. Scott noted that a recent survey published by CBC on cheating at universities reported that SFU punished 10 times more students than UBC for academic dishonesty. SFU reported 498 cases whereas UBC reported 36 cases. Jennifer will circulate the link to this information shortly.

**9. Adjournment.** There was no other business and the meeting was adjourned at 9.58 am.